Staffordshire and Stoke On Trent Adult Safeguarding Board Independent Chair

Grade – Daily Rate - £550 per day for 30 days a year

**Our Vision**

An innovative, ambitious and sustainable county, where everyone has the opportunity to prosper, be healthy and happy.

Our Outcomes

We want everyone in Staffordshire to:

* Have access to more good jobs and share the benefit of economic growth
* Live in thriving and sustainable communities
* Be healthier and more independent for longer

Our Values

Our People Strategy sets out what we all need to do to make Staffordshire County Council a great place to work, where people are supported to develop, flourish and contribute to our ambitious plans. Our values are at the heart of the Strategy to ensure that the focus is on what is important to the organisation and the people it serves:

* Ambitious – We are ambitious for our communities and the people of Staffordshire
* Courageous – We recognise our challenges and are prepared to make   
  courageous decisions
* Empowering – We empower and support our people by giving them   
  the opportunity to do their jobs well.

About the Service

The Staffordshire and Stoke on Trent Adult Safeguarding Partnership Board (SSASPB) is responsible for ensuring that adults who have need for care and support within Stoke-on-Trent and Staffordshire are protected and safeguarded from abuse and neglect. This is achieved through the coordinating and ensuring the effectiveness of the arrangements of the members of the board.

**About the Role**

The key responsibilities of this post will involve strategically leading the Staffordshire & Stoke-on-Trent Adult Safeguarding Partnership Board to deliver its statutory functions as defined in the Care Act (2014).

Reporting Relationships

Responsible to: Directors of Adult Social Care (Both Stoke on Trent and Staffordshire)

Responsible for: SSASPB Business Manager

Key Accountabilities:

1. To provide strategic leadership to ensure that the SSASPB fulfils its objectives and functions as outlined in the Care Act, 2014 and its statutory guidance; to include taking a lead role in the production and publication of the strategic plan and annual report.
2. To ensure that the Board conducts its business within the agreed SSASPB Constitution.
3. To promote, facilitate and champion partnership working, whilst providing constructive challenge when needed, to contribute to an effective partnership approach to safeguarding adults in Staffordshire and Stoke-on-Trent, whilst recognising the independent nature of the role.
4. Be an independent voice for the Staffordshire and Stoke-on-Trent Adult Safeguarding Partnership Board (SSASPB).
5. Be an ambassador for the SSASPB and promote the importance of safeguarding being everybody’s responsibility.
6. Ensure that the voices of people who need care and support, their families and carers are heard and acted upon within the Board’s work.
7. Maintain and develop effective links with the Chief Executives of Stoke-on-Trent City Council and Staffordshire County Council, the respective Lead Members and all partner members regarding the safeguarding agenda in Staffordshire and Stoke-on-Trent.
8. Build a strong and effective partnership to help ensure that organisations and agencies work together effectively to safeguard and promote the welfare of adults with care and support needs in Stoke-on-Trent and Staffordshire. This includes encouraging robust challenge between partners and actively promoting the assurance role of the Board.
9. Have strategic responsibility for the development and implementation of outcome-based business plans, including assisting the Board to identify and agree key strategic priorities.
10. Ensure that the work of the SSASPB challenges discrimination and promotes diversity.
11. Maintain an overview of relevant national and local key issues, developments and research in respect of safeguarding, to ensure these are brought to the attention of and where appropriate explored by the SSASPB.
12. Be the point of contact for the SSASPB in respect of any required liaison with the media.
13. Participate in the performance review process with the respective Chief Executives of Staffordshire County Council, Stoke-on-Trent City Council. This will also include input from the other statutory partners (NHS and Police).
14. Carry out duties with full regard to Stoke-on-Trent City Council and Staffordshire County Councils’ Equal Opportunities Policy, Code of Conduct, Safeguarding Procedures and any other relevant policies.
15. To comply with any other duties as may be jointly agreed from time to time as necessary and appropriate to the role.

This post is designated as a casual car user

**Professional Accountabilities:**

The post holder is required to contribute to the achievement of the Council objectives through:

* **Financial Management**

Personal accountability for delivering services efficiently, effectively, within budget and to implement any approved savings and investment allocated to the service.

* **People Management**

Engaging with People Management policies and processes

* **Equalities**

Ensuring that all work is completed with a commitment to equality and anti-discriminatory practice, as a minimum to standards required by legislation.

* **Climate Change**

Delivering energy conservation practices in line with the Council’s climate change strategy.

* **Health and Safety**

Ensuring a work environment that protects people’s health and safety and that promotes welfare, and which is in accordance with the Council’s Health & Safety policy.

* **Safeguarding**

Commitment to safeguarding and promoting the welfare of vulnerable groups.

The content of this Job Description and Person Specification will be reviewed on a regular basis.

**Person Specification**  A = Assessed at Application

I = Assessed at Interview

T = Assessed through Test

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| **Minimum Criteria for Disability Confident**  **Scheme \*** | **Criteria** | **Measured by** |
| **employer_small** | **Qualifications/Professional membership**   * Academic and/or professional qualification in social care, health or policing/criminal justice or equivalent relevant experience * Educated to degree level | A |
| **employer_small** | **Knowledge and Experience**   * Understanding of safeguarding and promoting the welfare of adults with care and support needs as outlined in the Care Act 2014 and its statutory guidance. * Knowledge of recent developments and challenges in health care, social care, and policing where it relates to adult safeguarding. * Thorough knowledge and understanding of how performance information and use of data drives improvement. * Leading and managing in a large public, independent, or voluntary sector organisation at a senior level to command respect within a multi-agency partnership of senior agency representatives. * Experience of chairing complex partnership meetings at a senior level. * Working across agency and professional boundaries including collaborative and partnership working. * Monitoring and improving performance in relation to safeguarding practice and outcomes. * Managing strategic and operational change. | A/I |
| **employer_small** | **Skills**  This post is designated as a casual car user   * Excellent communication skills, both written and verbal, and the ability to communicate effectively with a wide range of stakeholders and organisations including acting as the public representative of the Board to the media. * Problem solving skills, the ability to identify issues and areas of risk, and lead partners to creative and effective resolution. * The ability to provide direction, follow through on key decisions, manage competing or different views and challenge constructively to achieve the best outcome. * The ability to build and maintain effective working relationships including an ability to influence senior partners and liaise with political representatives in order to further safeguarding activity. * Champion equality and diversity and promote best practice by challenging discrimination in all its forms. * Ensure high standards of confidentiality in terms of individual cases and cross organisational issues and ensure the security of any Board documentation and information. * The successful candidate will have the ability and willingness to be flexible in order to carry out the required tasks and duties. * Ability to travel independently to fulfil the duties of the post |  |

**employer_small** If a disabled person meets the criteria indicated by the Disability Confident scheme symbol and provides evidence of this on their application form, they will be guaranteed an interview.

We are proud to display the Disability Confidence Symbol, which is a recognition given by Job centre plus to employers who agree to meet specific requirements regarding the recruitment, employment, retention, and career development of disabled people.

If you need a copy of this information in large print, braille, another language on cassette or disc, please ask us by contacting

Talent & Resourcing Team 01785 278300