# Engineer Sustainable Development

# Highways and the Built County

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| ***Highways and the Built County***  ***Sustainable Development*** | | |
| **Post Title** | **Grade** | **Role Type** |
| **Engineer Sustainable Development** | **9** | **A** |

**Our Vision –** A county where big ambitions, great connections and greener living give everyone the opportunity to prosper, be healthy and happy

**Our Outcomes –** Everyone in Staffordshire will:

* Have access to more good jobs and share the benefit of economic growth
* Be healthier and more independent for longer
* Feel safer, happier and more supported in their community

**Our Values –** Our People Strategy sets out what we all need to do to make Staffordshire County Council a great place to work, where people are supported to develop, flourish and contribute to our ambitious plans. Our values are at the heart of the Strategy to ensure that the focus is on what is important to the organisation and the people it serves:

* **Ambitious** – We are ambitious for our communities and citizens
* **Courageous** – We recognise our challenges and are prepared to make courageous decisions
* **Empowering** – We empower and support our people by giving them the opportunity to do their jobs well.

## About the Service

**Directorate Purpose and Values**

Staffordshire County Council is one of the largest local authorities in the UK with an ambitious vision for Staffordshire and its people. Achievement of that vision will be underpinned by the support of the county council’s Economy, Infrastructure and Skills directorate (EIS). The vision for EIS is to help Staffordshire’s economy grow, so that everyone has the opportunity of a good job and good prospects in a beautiful, safe, accessible, vibrant, cultural, prosperous, business friendly and sustainable county.

**Service purpose**

The Highways and Built County service sits within the EI&S directorate. It is a multi-disciplinary team whose purpose is to manage, maintain and sustainably improve Staffordshire’s Built Environment so that amongst other things it is safe, accessible, functions well, promotes inward investment and economic growth, and supports social cohesion and healthy lifestyle choices.

Achievement of these service area outcomes is managed through five business unit areas:

* Highway Asset and Network Management
* Sustainable Development
* HS2 and Integrated Transport Projects
* Technical Services
* Communities and Road Safety

The service operates in a diverse and challenging operating environment that requires significant layers of experience, personal and technical skills to ensure the maximum benefits are realized.

The Service has a diverse and challenging portfolio of projects and programmes that require significant layers of skills to support and achieve the Council’s Corporate Plan.

**Infrastructure+**

Infrastructure+ is a strategic partnership arrangement between Staffordshire County Council and Amey LG Ltd. providing design consultancy services and operational delivery. The Term Service Contract (TMC) commenced in October 2014 and it is the intention that this arrangement will operate for a minimum period of 10 years.

The contract provides exclusivity for design of the county council funded highway infrastructure projects together with delivery of works within the financial limits (maintenance schemes <£1m and improvement projects <£0.5m). There is also an option for access to the delivery of other works above these financial limits, where performance on the TMC is satisfactory and Best Value can be demonstrated.

Additionally, I+ is the council’s preferred (but not exclusive) delivery solution for privately funded infrastructure projects within Staffordshire, providing high quality infrastructure on-time and within budget.

**Political Restriction:** This position is considered as a Politically Restricted Post under the Local Government and Housing Act 1989 and subsequent amendments introduced by the Local Democracy, Economic Development and Construction Act 2009.

**Reporting Relationships**

**Responsible to:** Senior Engineer of Sustainable Development

**Responsible for:** Technicians and professional resources provided by Infrastructure+ and external partners.

**Key Accountabilities:**

* Assist in the commissioning and delivery of a diverse range of projects, from inception through construction to financial completion.
* Ensure that all allocated project work is delivered to the required standard and in accordance with the project programmes whilst participating in the full range of county council activities and initiatives as required.
* Assist with the approval and management of the Employer’s contract management responsibilities in respect of relevant projects and required actions.
* Prepare and issue comments, advice and recommendations relating to highway/transportation f planning applications; having regard to current design/transportation guidelines.
* Undertake necessary liaison on matters relating to legal Agreements, Briefs, Statutory Undertakers, sub-consultants and other internal and external bodies to ensure the satisfactory progression of all related activities.
* Prepare evidence in connection with appeals and Court proceedings under the Town and Country Planning Acts.
* Prepare: feasibility reports; engineering designs and drawings; estimates; etc. as required by Section 7 of the Staffordshire Act 1983.
* Audit Transport Assessments and Travel Plans, within the experience, training and knowledge of the post.
* Participate in public consultation and liaison activities and attend meetings as directed (occasionally outside normal office hours).
* Undertake the preparation, auditing, monitoring and annual review of Travel Plans in light of current guidelines, and issue comments, advice and recommendations to internal and external stakeholders.
* Proactively instigate, encourage and participate in pre-application discussions with developers to aid the development of sustainable estate street layouts/designs in accordance with relevant Design Guides.
* Be committed to continuing professional development and the acquisition of new skills, being prepared to undertake further training as and when required.
* Assist in the implementation of Development Plan Policies and the Local Transport Plan
* Assist in the co-ordination of the work of employees under the postholder’s control.

**Professional Accountabilities**

The post holder is required to contribute to the achievement of the Council objectives through:

**Financial Management**

Personal accountability for delivering services efficiently, effectively, within budget and to implement any approved savings and investment allocated to the service.

**People Management**

Engaging with People Management policies and processes

**Equalities**

Ensuring that all work is completed with a commitment to equality and anti-discriminatory practice, as a minimum to standards required by legislation.

**Climate Change**

Delivering energy conservation practices in line with the Council’s climate change strategy.

**Health and Safety**

Ensuring a work environment that protects people’s health and safety and that promotes welfare and which is in accordance with the Council’s Health & Safety policy.

**Safeguarding**

Commitment to safeguarding and promoting the welfare of vulnerable groups.

The content of this Job Description and Person Specification will be reviewed on a regular basis.

**Person Specification** A = Assessed at Application

I = Assessed at Interview

T = Assessed through Test

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| Minimum Criteria for Disability ConfidentScheme \* | Criteria | **Measured by** |
| **employer_small** | **Qualifications/Professional membership**   * A HNC with a minimum of 3 years post qualification experience **OR** * completed degree in an appropriate discipline with 4 years post qualification experience **OR** Completion of a Graduate Training Review | A/I/T |
| **employer_small** | **Knowledge and Experience**   * Experience in the design and delivery of highway and/or bridge related projects. * Experience of contracts, relevant documentation and legal procedures. * Experience relevant to planning applications. * Experience of S278 and S38 Agreements. * Experience in AutoCad design. * Experience in site supervision and assisting with the administration of a construction contract. * Knowledge and understanding of statutory procedures associated with highway and/or bridge related projects. * Good communication skills. * Experience of working in partnership with internal and external bodies. * Experience of the preparation of evidence for Public Inquiries. * Experience of the operation of agreements for the adoption of new streets and construction of off-site improvement works. * Experience of participating in multi-disciplinary teams. * Ability to work to time and budgetary constraints. * Full Driving Licence required. | A/I/T |
| **employer_small** | **Skills**   * Confidence, energy, commitment to excellence and quality, analytical with bias for action. * Good communication skills. * Political awareness. * Representational, persuasive and negotiating skills. * People and customer management. * Breadth of knowledge. | A/I/T |

**employer_small** If a disabled person meets the criteria indicated by the Disability Confident scheme symbol and provides evidence of this on their application form, they will be guaranteed an interview.

We are proud to display the **Disability Confidence Symbol,** whichis a recognition given by Jobcentre plus to employers who agree to meet specific requirements regarding the recruitment, employment, retention and career development of disabled people.

If you need a copy of this information in large print, Braille, another language, on cassette or disc, please ask us by contacting

**Shared Services on 01905 947446**