

Occupational Therapist - Prisons and Approved premises Grade 9

Our Vision

An innovative, ambitious, and sustainable county, where everyone has the opportunity to prosper, be healthy and happy.

Our Outcomes

We want everyone in Staffordshire to:

- Have access to more good jobs and share the benefit of economic growth.
- Live in thriving and sustainable communities.
- Be healthier and more independent for longer.

Our Values

Our People Strategy sets out what we all need to do to make Staffordshire County Council a great place to work, where people are supported to develop, flourish, and contribute to our ambitious plans. Our values are at the heart of the Strategy to ensure that the focus is on what is important to the organisation and the people it serves:

- **Ambitious** – We are ambitious for our communities and the people of Staffordshire.
- **Courageous** – We recognise our challenges and are prepared to make courageous decisions.
- **Empowering** – We empower and support our people by giving them the opportunity to do their jobs well.

About the Service

Adults in prisons and approved premises are entitled to receive the same access and provision of services as if they were a member of the local community. The Prisons and Approved Premises team aims to provide care and support services to adults in custodial settings across the full spectrum of need. Ensuring that

adults in custodial settings have the care and support options they need to maximise their independence.

Scope:

Staffordshire has the largest prison population in England and Wales with about 5,400 prisoners. There are 7 prisons in Staffordshire; Stafford, Dovegate, Featherstone and Oakwood have adult male prisoners over the age of 21. Drake Hall has adult female prisoners over the age of 18. Swinfen Hall has adult male prisoners aged 21 to 25 and Brinsford has young adult males aged 18 to 21.

About the Role

Our team support the Adult Social Care Service to deliver the statutory care and support offer that the council provides to individuals in the Prisons and Approved premises.

Occupational therapy assessment and support is an integral part of the assessment and delivery of support process adhering to the team's core principles.

Core Principles:

- i. collaborate with individuals so they gain choice and control.
- ii. collaborate with individuals to enable them to articulate their needs.
- iii. develop and maintain positive working relations with appropriate partners e.g., in-reach health teams, prisons.
- iv. co-produce a holistic understanding of need and outcomes.
- v. co-produce a person-centered plan for individuals and their families.
- vi. plan for future, as well as presenting needs.
- vii. provide a key-working approach.
- viii. broker arrangements to achieve outcomes.
- ix. enable access to inclusive community activities.
- x. value diversity and promote people's skills and successes.
- xi. maximise independence.
- xii. provide value for money.

This post has no political restriction.

This post is designated as a casual car user.

The post holder will be required to travel to the 8 Prison locations and hospital settings across Staffordshire.

Reporting Relationships

Responsible to: Adult Safeguarding Team Leader

Responsible for: NA

Key Accountabilities:

- **Providing Occupational Therapy to adults with care and support needs in prisons and approved premises settings:** Contribute to improved rehabilitation and quality of life for individuals by delivering targeted interventions.
- **Carrying an active caseload and undertaking assessments of adults and older people with less complex needs:** Ensure accurate identification of needs and effective care planning, enhancing independence and well-being.
- **Identifying and assessing risks associated with Moving and Handling:** Support safer living and working environments by implementing risk-reduction strategies.
- **Providing Occupational Therapy intervention, including recommendations for adaptations and equipment, rehabilitation programmes, and counselling:** Help individuals maintain functional abilities and promote self-sufficiency.
- **Offering Occupational Therapy advice on initial enquiries to support first contact services:** Facilitate timely access to appropriate resources and interventions.
- **Building links with other agencies and Local Authority departments to support service delivery:** Strengthen collaboration and resource-sharing to optimise service effectiveness.
- **Reviewing provided services in accordance with Departmental Procedure:** Maintain high-quality support through continuous assessment and improvements.

- **Participating in the implementation of quality standards and cost-effectiveness measures:** Contribute to efficient resource use while ensuring high-quality care.
- **Maintaining case records and documentation in accordance with departmental policy and preparing reports as necessary:** Enhance service accountability and decision-making through accurate record-keeping.
- **Engaging in training and development activities to maintain up-to-date knowledge and skills, including continued professional development:** Ensure service delivery remains informed by best practices and evolving industry standards.
- **Finding and utilizing evidence to base professional practice on:** Promote evidence-based interventions for optimal client outcomes.
- **Undertaking other duties appropriate to the post as required:** Support operational flexibility to meet emerging service demands.

Other Information

The Occupational therapist will be required to visit Prison and approved premises locations covered by Staffordshire. The appropriate Health and Safety training will be provided.

Professional Accountabilities:

The post holder is required to contribute to the achievement of the Council objectives through:

Financial Management

Personal accountability for delivering services efficiently, effectively, within budget and to implement any approved savings and investment allocated to the service.

People Management

Engaging with People Management policies and processes

Equalities

Ensuring that all work is completed with a commitment to equality and anti-discriminatory practice, as a minimum to standards required by legislation.

Climate Change

Delivering energy conservation practices in line with the Council's climate change strategy.

Health and Safety

Ensuring a work environment that protects people's health and safety and that promotes welfare, and which is in accordance with the Council's Health & Safety policy.

Safeguarding

Commitment to safeguarding and promoting the welfare of vulnerable groups.

The content of this Job Description and Person Specification will be reviewed on a regular basis.

Person Specification

Application

A = Assessed at

I = Assessed at Interview

T = Assessed through Test

Minimum Criteria for Disability Confident Scheme *	Criteria	Measured by
	<ul style="list-style-type: none"> • Qualifications/Professional membership Diploma of the College of Occupational Therapy - BSc in Occupational Therapy • Registered with Health Professions Council. (HCPC) 	A/I/T
	Knowledge and Experience <ul style="list-style-type: none"> • Understanding of the needs of older and people with care and support needs • Understanding of the role and function of the Local Authority in providing services to older and people with disabilities • Understanding of Equipment and adaptations available and their application • Understanding of other caring agencies • Experience of working as part of a multi-disciplinary team • Knowledge and experience of the Assessment of older and adults with care and support needs in relation to their home environment • Knowledge of the Care Act 2014 • Knowledge of the problems of disadvantaged groups. 	A/I/T
	Skills <ul style="list-style-type: none"> • Ability to pass information accurately and concisely between service users, carers, colleagues and other agencies. • Ability to organise and prioritise own workload. 	A/I/T

	<ul style="list-style-type: none"> • Ability to conduct functional assessments of older and adults with care and support needs. • Ability to move and handle equipment necessary for assessment and provision. • Ability to conduct safe functional assessments and give physical assistance to older persons and adults with care and support needs where necessary. 	
--	--	--



If a disabled person meets the criteria indicated by the Disability Confident scheme symbol and provides evidence of this on their application form, they will be guaranteed an interview.

We are proud to display the Disability Confidence Symbol, which is a recognition given by Job centre plus to employers who agree to meet specific requirements regarding the recruitment, employment, retention, and career development of disabled people.

If you need a copy of this information in large print, braille, another language on cassette or disc, please ask us by contacting.
Talent & Resourcing Team 01785 278300