

Social Care Education Liaison Assessor, Adult Social Care Transitions (Preparing for Adulthood) Team Grade 7

Our Vision

A county where big ambitions, great connections and greener living give everyone the opportunity to prosper, be healthy and happy

Our Outcomes

Everyone in Staffordshire will:

- Have access to more good jobs and share the benefit of economic growth
- Be healthier and more independent for longer
- Feel safer, happier and more supported in their community

Our Values

Our People Strategy sets out what we all need to do to make Staffordshire County Council a great place to work, where people are supported to develop, the Strategy to ensure that the focus is on what is important to the organisation and the people it serves:

- Ambitious – We are ambitious for our communities and citizens
- Courageous – We recognise our challenges and are prepared to make courageous decisions
- Empowering – We empower and support our people by giving them the opportunity to do their jobs well.

About the Service

The Adult Social Care Transitions (Preparing for Adulthood [PfA]) Team provides social care assessment, case management and safeguarding support across Staffordshire working alongside young people living in Staffordshire living with disabilities and additional needs including neurodiversity and poor mental health. The team includes workers linking in with SEND and education provisions to support transitions, Social Workers and Social Care Assessors with a focus on supporting young people, their families and the people that are important to them as well professionals that are supporting them. This includes Children's Social Workers, SEND workers, education and health professionals.

The focus of the team is to support young people to experience a successful transition into adult social care helping to prevent the cliff edge for those young people.

The team undertakes outcome focused assessments and develop support plans to meet peoples assessed eligible needs as defined in the Care Act 2014 and other relevant legislation. Staffordshire promotes an asset-based approach that builds on people's strengths, their family and community-based support, promotes independence and meets identified outcomes and aspirations.

The teams are part of the wider Adult Social Care and Safeguarding Service within the council.

Reporting Relationships

Responsible to: Assistant Service Lead

Responsible for: N/A

About the Role

The Social Care Education Liaison Assessor is the key link with schools, colleges and other education providers that provide education to young people that are living with learning disabilities, autism and other neurodiverse conditions, physical disabilities and mental ill health. The postholder will representing Adult Social Care in these settings. The postholder will engage teachers, SEND colleagues and other educational and health professionals, contributing to the young person's Educational, Health and Care Plan (EHCP) as they prepare from 14 years (year 9) for their transition into adulthood. The postholder will work closely with education providers and professionals and will be expected to attend events that inform young people and their parents about how their lives may change and the opportunities available to them as part of this preparation.

The post holder will act as a liaison between the young person and the Adult Social Care Transitions (PfA) Team to ensure that the young person is known to the team and that the team understand the right point in the young person and their family's lives for them to become involved. The postholder will undertake initial assessments to help determine their eligibility for adult social care support and may be involved in support planning, review and case management support with some of the young people they meet. They will have a good knowledge of universal services including benefits and housing options and be confident providing information advice and guidance where the young person is unlikely to need LA provided adult social care support. Adult social care assessment and case management is framed by key legislation including the Care Act (2014), the Mental Capacity Act (2005) and the Mental Health Act (1983) and a range of other legislation and national and regional guidance and good practice. The postholder will be expected to develop an understanding of the legislative framework whilst recognising that the ethos for Preparing for Adulthood is set out in legislation which works across The Childrens act and The Care Act.

The team has a range of key performance indicators that are designed to embed good practice, the Social Care Education Liaison Assessor is expected to contribute to the overall achievement of the team and is a key member of the team in delivering the best service to young people living in Staffordshire with care and support needs.

They will carry out a range of tasks as allocated by the Senior Social Worker, Assistant Service Lead and other leads across the service.

Key Accountabilities:

1. Undertake strengths-based assessments within the legislative framework including the Care Act (2014)
2. Develop a collaborative relationship with young people and their networks of support alongside other people that are important to them in order to promote positive expectations of what they can achieve, understand their talents, wishes and feelings.
3. As the point of contact for Adult Social Care within education provision, develop a collaborative relationship with the education services such as Special Educational Needs and Disabilities (SEND) services, education providers and their teams.
4. Provide information and guidance to schools and colleges to promote their understanding of Adult Social Care, the legislation that informs practice and how young people can be supported as they approach 18 years of age.
5. Ensure that the young person, their families, carers and the services and organisations working with them understand the key changes that the young person will experience at 18 including their legal responsibilities, entitlement to benefits and how adult social care is arranged and charged for.
6. Analyse information to understand risks to enable the team to prioritise their interventions with young people on referral.
7. Negotiate and agree appropriate, tangible and realistic outcomes with individuals and families. This includes attending annual Education and Health Care Planning meetings as an equal partner and at the appropriate time for the young person.
8. Maintain appropriate professional records of all key discussions, findings, assessments, opinions (including factual basis) and decisions, including electronic client records and necessary performance data, in line with policies and procedures.
9. Undertake reviews of the individual's situation and progress towards outcomes.
10. Adapt and develop plans to ensure that the young person achieves their goals and is supported to make progress.

11. Use research findings, service principles and case discussion with peers to inform and develop professional practice.
12. Actively participate in quality assurance processes, including peer and reflective supervision, analysis of performance data, learning from complaints and compliments, personal development and continuing professional development.
13. Through regular case reviews with social workers and other specialists in the team, identify when these colleagues need to be involved and facilitate their introduction to the individual and their family, as soon as possible.
14. Develop support plans which maximise an individual's opportunities in line with the guidance and work with internal and external partners to facilitate people's to access appropriate support to meet eligible needs.
15. Participate in appropriate training and development opportunities to progress their professional and personal development.

Professional Accountabilities:

The post holder will be required to contribute to the achievements of the Council through

Area	Description
Legislation	Care Act 2014 Mental Capacity Act 2005 Deprivation of Liberty Safeguards Mental Health Act 2007 Data Protection Act
Partners/key stakeholders	Customers and carers Internal and external providers Multi-disciplinary team

Financial Management:

Personally accountable for delivering services efficiently, effectively, within budget and to implement any approved savings and investment allocated to the service area.

People Management

To comply and engage with People Management policies and processes

Participating in formal supervision in line with the policy of the Directorate

Equalities

Ensuring that all work is completed with a commitment to equality and anti-discriminatory practice, as a minimum to standards required by legislation.

Climate Change

Delivering energy conservation practices in line with the Council’s climate change strategy.

Health and Safety

Ensuring a work environment that protects people’s health and safety and that promotes welfare, and which is in accordance with the Council’s Health & Safety policy.

Safeguarding

Commitment to safeguarding and promoting the welfare of vulnerable groups.



The content of this Job Description and Person Specification will be reviewed on a regular basis.


Person Specification

A = Assessed at Application

I = Assessed at Interview

T = Assessed through Test

Minimum Criteria for Disability Confident Scheme *	Criteria	Measured by
	<p>Qualifications</p> <ul style="list-style-type: none"> • Maths and English to appropriate level/NVQ3/ equivalent qualification (or a willingness to undertake) and experience in a relevant discipline i.e., social care, advice and guidance or related subject. 	<p>A</p>
	<p>Knowledge and Experience</p> <ul style="list-style-type: none"> • Basic understanding of the legislative and policy context of services for adults with a learning disability, physical disability and mental health needs (Care Act, Mental Capacity Act, Mental Health Act etc.), 	<p>A/I</p>

	<ul style="list-style-type: none"> • Understanding of learning disability, physical disability, autism and mental health needs and the impact, for individuals, their families and society • Experience of working as part of a team. • Knowledge/experience of working with education and health professionals • Curious and passionate about improvement and making a difference • Knowledge of the dimensions and impact of child and adult abuse and procedures to report concerns • Clear understanding of and commitment to equal opportunities and anti-discriminatory practice 	<p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p>
	<p>Skills</p> <ul style="list-style-type: none"> • Promote effective verbal and non-verbal communication with individuals and their family to determine needs, challenge assumptions, enable informed choice, promote independence and manage risk • Recognise the dynamics of family and care relationships • Develop and sustain effective working relationships with staff in other agencies • Maintain accurate written or electronic records of observations, actions and decisions • Good organisational skills, including managing time, prioritising work and meeting deadlines • Be resourceful and resilient - able to operate in a changing environment • Commitment to service improvement and delivering success for the organisation, individual & family. • Commitment to ongoing personal and professional development which could include social work training. • Ability to travel (suitable adjustments made in line with Equality Act 2010) 	<p>A/I</p> <p>A/I</p> <p>I</p> <p>A/I</p> <p>A/I</p> <p>I</p> <p>I</p> <p>A</p> <p>A</p>



If a disabled person meets the criteria indicated by the Disability Confident scheme symbol and provides evidence of this on their application form, they will be guaranteed an interview.

We are proud to display the Disability Confidence Symbol, which is a recognition given by Job Centre plus to employers who agree to meet specific requirements regarding the recruitment, employment, retention, and career development of disabled people.

If you need a copy of this information in large print, Braille, another language, on cassette or disc, please ask us by contacting **Talent and Resourcing team on 01785 237800**