

Handyperson Grade 4

About the Service

About the Service In Staffordshire we want to improve the lives of all children and young people. We are using a whole system approach to enable children to be happy, healthy and safe. We are supporting families to stay together so that children can remain within a home environment wherever possible. Our vision is to create one system, that places children and their families at the heart of all that we do. Where support is required for come families, access to this will be local. Accessible and make a difference and specialisms will work to enhance those offers.

Our Children's Social Care workforce is passionate and committed to improving outcomes for children in Staffordshire by providing a consistent, high-quality service to children and families, together with excellent working relationships with our partners and the support from a stable leadership and management team. We are committed to a culture of shared learning and development in which everyone has a part to play to ensure that our services to children and families focusses on positive outcomes.

Our Residential Social Care Services are responsible for the delivery of providing a range of placements and provision to children and young people within Staffordshire. We deliver these via a range of building based facilities working within statutory guidance and registered by Ofsted. Residential staff aspire to provide advice, assistance and support to children and young people to attend to their practical, physical and emotional needs. To act as an appropriate role model and to work closely with them to enable them to achieve their potential.

The settings include:

- Long term placements
- Short term assessment placements
- Short Breaks for children and young people who are on the 'Edge Of Care'.
- Short Breaks for children and young people with a disability.

Job ID: 70000784/G04/CAS

GP 03/05/2024



Reporting Relationships

Responsible to: The Bursar

Key Accountabilities:

1. To complete maintenance tasks, repairs, and decoration as and when required to ensure that the residential home and all the fittings, furnishing and facilities are maintained to the highest standard to ensure a safe environment for young people.
2. To undertake all necessary equipment checks to ensure health and safety compliance.
3. To take delivery of equipment and stores and to organise their safe storage in compliance with COSHH and Health and Safety Standards.
4. Accurately maintain and monitor legally required service and maintenance records for health and safety and care quality to ensure regulatory compliance.
5. Ensure fire systems and equipment are tested at required frequencies and support periodic fire evacuation practice to ensure compliance with fire safety requirements.
6. Maintain internal and external environments, including gardens to provide a safe and accessible environment for service users, colleagues, and visitors.
7. To ensure that all materials and equipment are kept secured when being used and following use, as per Health and Safety Risk Assessments.
8. To motivate young people in taking care of the home environment, and where appropriate, to assist young people in developing skills towards independence.
9. To liaise with the Bursar and registered Manager on matters relevant to the home that require external contractors.
10. Any other duties commensurate with the grading of the post. This includes covering at other homes across the county which could be at short notice.

Person Specification

Knowledge and Experience

- An understanding of Health and Safety issues and regulations including Risk Assessment Management and COSHH (Control of Substances Hazardous to Health) for example.
- Relevant experience of basic plumbing and carpentry tasks/work, using hardware and power tools, and painting/decorating
- Experience of using mechanical and electrical equipment.

Skills

- To work as a member of a team
- Friendly and helpful attitude to work, with ability to communicate with colleagues and young people.
- To plan, organize & use own initiative.
- To be able to demonstrate good cleaning skills
- Ability to complete all required paperwork • Ability to carry out minor repairs.
- Ability to demonstrate good quality cleaning standards.
- A commitment to continuous professional development

This post is designated as a Casual Car user

The content of this Job Description and Person Specification will be reviewed on a regular basis.