

# Job Title: Highway Laboratory Technician

## Grade: 6

### **Our Vision**

We have a clear vision for Staffordshire - an innovative, ambitious and sustainable county, where everyone has the opportunity to prosper, be healthy and happy

### **Our Outcomes**

We want everyone in Staffordshire to:

- Have access to more good jobs and share the benefit of economic growth
- Live in thriving and sustainable communities
- Be healthier and more independent for longer

### **Our Values**

Our People Strategy sets out what we all need to do to make Staffordshire County Council a great place to work, where people are supported to develop, flourish and contribute to our ambitious plans. Our values are at the heart of the Strategy to ensure that the focus is on what is important to the organisation and the people it serves:

- Ambitious – We are ambitious for our communities and citizens
- Courageous – We recognise our challenges and are prepared to make courageous decisions
- Empowering – We empower and support our people by giving them the opportunity to do their jobs well.

## **About the Service**

### **Directorate Purpose and Values**

Staffordshire County Council is one of the largest local authorities in the UK with an ambitious vision for Staffordshire and its people. Achievement of that vision will be underpinned by the support of the county council's Economy, Infrastructure and Skills directorate (EIS). The vision for EIS is to help Staffordshire's economy grow, so that everyone has the opportunity of a good job and good prospects in a beautiful, safe, accessible, vibrant, cultural, prosperous, business friendly and sustainable county.

### **Service purpose**

The Highways Laboratory provides a specialist highway materials testing service. The service undertakes highway surface condition monitoring for highway maintenance, utility encroachment and road safety purposes. In addition it also undertakes quality monitoring checks for new highway construction works pre and post adoption. The Highway Laboratory services will be managed and delivered through a Strategic Partnership with Amey LG as part of Infrastructure+; the authorities vision for an outcome driven service that is customer focused, resilient, value driven and provides a continuous route to innovate through a market leading consortia. The Highways Laboratory operates as a UKAS accredited facility

### **Reporting Relationships**

**Responsible to:** Testing Manager

**Responsible for:** None

### **Key Accountabilities:**

1. To undertake material classification and testing of materials both within and outside the Laboratory in accordance with required standards, as directed by the Senior Technician or Testing Manager.
2. To assist in administrative duties associated with materials testing and reporting to ensure results are to the required accuracy and fit for purpose.
3. Contribute to the development and improvement of processes, procedures, quality management systems as appropriate.

4. To maintain an awareness of the external environment in order that best practice can be adopted and developed.
5. Occasional heavy lifting is required.
6. A current driving license is required

**Professional Accountabilities:**

The post holder is required to contribute to the achievement of the Council objectives through:

**Financial Management**

Personal accountability for delivering services efficiently, effectively, within budget and to implement any approved savings and investment allocated to the service.

**People Management**

Engaging with People Management policies and processes

**Equalities**

Ensuring that all work is completed with a commitment to equality and anti-discriminatory practice, as a minimum to standards required by legislation.

**Climate Change**

Delivering energy conservation practices in line with the Council's climate change strategy.

**Health and Safety**

Ensuring a work environment that protects people's health and safety and that promotes welfare, and which is in accordance with the Council's Health & Safety policy.

**Safeguarding**





Commitment to safeguarding and promoting the welfare of vulnerable groups.

## Person Specification

A = Assessed at Application

I = Assessed at Interview

T = Assessed through Test

| Minimum Criteria for Disability Confident Scheme*  | Criteria  | Measured by                            |
|--|---|--|
|  | <b>Qualifications/Professional membership</b> <ul style="list-style-type: none"> <li>GCSE (grade C or above or equivalent) in a mathematical subject and English.</li> </ul>  | A                                      |
| <br><br>   | <b>Knowledge and Experience</b> <ul style="list-style-type: none"> <li>Knowledge and/or experience in the testing of soils, concrete, bituminous and other constructional materials</li> <li>Knowledge and/or experience of site investigations and in situ testing of soils and other materials</li> <li>Knowledge and understanding of testing standards and material specifications</li> <li>Appropriate degree of computer literacy including word processing and spread sheets, etc.</li> <li>Experience of working in multi-disciplinary teams</li> <li>Physical fitness and mobility pursuant to the activities of the post</li> <li>A high degree of manual dexterity</li> <li>A current driving license</li> </ul> | A/I<br>A/I<br>A/I<br>A/I<br>A/I<br>A/I |
| <br><br> | <b>Skills</b> <ul style="list-style-type: none"> <li>Good communication and interpersonal skills (verbal and written)</li> <li>Ability to work under pressure and achieve daily / weekly / monthly targets</li> <li>Commitment to personal and employee development</li> <li>The ability to exercise sound judgement in non-routine situations</li> <li>Team worker/player</li> <li>People and customer management</li> <li>A flexible approach to working arrangements to address out-of-hours commitments to meet the needs of the service</li> </ul> <p>This post is designated as a casual car user</p>   | A/I<br>A/I<br>A/I<br>A/I<br>A/I        |

This post is designated as a casual/essential car user



If a disabled person meets the criteria indicated by the Disability Confident scheme symbol and provides evidence of this on their application form, they will be guaranteed an interview.

We are proud to display the Disability Confidence Symbol, which is a recognition given by Job centre plus to employers who agree to meet specific requirements regarding the recruitment, employment, retention, and career development of disabled people.

If you need a copy of this information in large print, Braille, another language, on cassette or disc, please ask us by contacting  
**Recruitment Admin Team on 01785 278300**