

Senior Definitive Map & Spatial Information Officer Grade 9

Our Vision

An innovative, ambitious and sustainable county, where everyone has the opportunity to prosper, be healthy and happy.

Our Outcomes

We want everyone in Staffordshire to:

- Have access to more good jobs and share the benefit of economic growth
- Live in thriving and sustainable communities
- Be healthier and more independent for longer

Our Values

Our People Strategy sets out what we all need to do to make Staffordshire County Council a great place to work, where people are supported to develop, flourish and contribute to our ambitious plans. Our values are at the heart of the Strategy to ensure that the focus is on what is important to the organisation and the people it serves:

- Ambitious – We are ambitious for our communities and the people of Staffordshire
- Courageous – We recognise our challenges and are prepared to make courageous decisions
- Empowering – We empower and support our people by giving them the opportunity to do their jobs well.

About the Service

Based in the Economy, Infrastructure and Skills Directorate, Environment and Countryside is responsible for the management and development of Staffordshire County Council's country parks and green spaces, 4500km of

statutory public rights of way and the associated definitive map, the provision of high-quality environmental advice across SCC functions and externally, the conservation of Staffordshire’s natural and historic environment, rural development and the management of environmental data and spatial information. The service hosts the Cannock Chase AONB Partnership and is involved with other strategic environmental partnerships across the county.

About the Role

This role provides technical support and advice associated with the county’s public path network and the wider green and historic environment. Using dedicated mapping and database systems, the role maintains the Definitive Map of Public Rights of Way and the accompanying statutory registers as well as providing analysis, reports, and mapping to assist Environment and Countryside’s specialists visualise and understand a wide variety of information.

Reporting Relationships

Responsible to: Definitive Map & Spatial Information Manager

Responsible for: n/a

Key Accountabilities:

1. Under the guidance of the Definitive Map & Spatial Information Manager, deliver the management of the Definitive Map and Statement and associated registers and databases.
2. Respond to complex queries and provide advice in relation to the Definitive Map and Statement as required.
3. Manage spatial and environmental data and provide to customers as appropriate in a timely manner.
4. Prepare and present information to inform decision-making processes.
5. Support the introduction and establishment of new digital solutions to support the service.

6. Under the guidance of the Definitive Map & Spatial Information Manager:

- Develop bespoke GIS-based and data-based projects, involving data analysis and manipulation
- Facilitate the maintenance and development of systems to manage spatial and environmental data
- Ensure established standards for the quality of spatial data and metadata are maintained. Provide guidance to ensure that such standards are improved through the update and application of data management protocols
- Prepare and inform reports for relevant committees
- Respond to complex planning applications including major infrastructure schemes
- Any other duties commensurate with the general nature and grading of this role.

This post is designated as a casual car user.

Professional Accountabilities:

The post holder is required to contribute to the achievement of the Council objectives through:

Financial Management

Personal accountability for delivering services efficiently, effectively, within budget and to implement any approved savings and investment allocated to the service.

People Management

Engaging with People Management policies and processes

Equalities

Ensuring that all work is completed with a commitment to equality and anti-discriminatory practice, as a minimum to standards required by legislation.

Climate Change

Delivering energy conservation practices in line with the Council's climate change strategy.

Health and Safety

Ensuring a work environment that protects people’s health and safety and that promotes welfare, and which is in accordance with the Council’s Health & Safety policy.












Safeguarding





Commitment to safeguarding and promoting the welfare of vulnerable groups.

The content of this Job Description and Person Specification will be reviewed on a regular basis.

Person Specification

A = Assessed at Application
I = Assessed at Interview
T = Assessed through Test

Minimum Criteria for Disability Confident Scheme *	Criteria	Measured by
  	<p>Qualifications/Professional membership</p> <ul style="list-style-type: none"> • Degree or equivalent experience in a relevant discipline (essential) • Technical qualification in GIS or equivalent experience (essential) • Professional membership of an appropriate body (desirable) 	<p>A/I A/I A/I</p>
    	<p>Knowledge and Experience</p> <ul style="list-style-type: none"> • Significant technical knowledge and experience in using GIS, cartography and managing data. (essential) • Sound understanding of rights of way legislation, policy and practice in England. (essential) • Understanding of and ability to evaluate historical documents relating to Definitive Map work, where they are located and how to interpret them. (essential) • Experience of collecting, analysing and presenting data in various forms. (essential) • Experience of working as part of a team and independently. (essential) 	<p>A/I/T A/I/T A/I A/I A/I</p>
  	<p>Skills</p> <ul style="list-style-type: none"> • Demonstrable computer skills, competent in word processing, spreadsheets, databases and detailed use of GIS systems. (essential) • Ability to evaluate, understand and interpret maps and data. (essential) • Ability to maintain accurate records and have a methodical approach to work. (essential) 	<p>A/I/T A/I A/I</p>

	<ul style="list-style-type: none"> • Good written and oral communication skills with an ability to present complex information to a wide variety of audiences in a clear and concise way. (essential) 	<p>A/I</p>
	<ul style="list-style-type: none"> • Organised and flexible approach and ability to manage multiple tasks (essential) 	<p>A/I</p>
	<ul style="list-style-type: none"> • Strong team working skills (essential) 	<p>A/I</p>
	<ul style="list-style-type: none"> • Ability to undertake regular site visits in a lone working situation where public transport may not be available and involving difficult terrain. (essential) 	<p>A/I</p>



If a disabled person meets the criteria indicated by the Disability Confident scheme symbol and provides evidence of this on their application form, they will be guaranteed an interview.

We are proud to display the Disability Confidence Symbol, which is a recognition given by Job centre plus to employers who agree to meet specific requirements regarding the recruitment, employment, retention, and career development of disabled people.

If you need a copy of this information in large print, braille, another language on cassette or disc, please ask us by contacting
Talent & Resourcing Team 01785 278300

