

Families and Communities



<i>Families and Communities Children and Families</i>		
Post Title	Grade	Role Type
Family Time Worker	5	

Our Vision – A county where big ambitions, great connections and greener living give everyone the opportunity to prosper, be healthy and happy

Our Outcomes – Everyone in Staffordshire will:

- Have access to more good jobs and share the benefit of economic growth
- Be healthier and more independent for longer
- Feel safer, happier and more supported in their community

Our Values – Our People Strategy sets out what we all need to do to make Staffordshire County Council a great place to work, where people are supported to develop, flourish and contribute to our ambitious plans. Our values are at the heart of the Strategy to ensure that the focus is on what is important to the organisation and the people it serves:

- **Ambitious** – We are ambitious for our communities and citizens
- **Courageous** – We recognise our challenges and are prepared to make courageous decisions
- **Empowering** – We empower and support our people by giving them the opportunity to do their jobs well.

About the role

To co-ordinate and facilitate therapeutic family time for children and their parents or other family members.

Reporting Relationships

Responsible to: **Family Time Supervisor**

Responsible for: **n/a**

Key Accountabilities:

- To co-ordinate arrangements for family time for children and their parents or other family members as directed by court.
- Where required, to provide transport for children and young people to attend family time.
- To facilitate therapeutic family time between children and their families offering support to children and families.
- To provide parenting support and guidance to parents during family time.
- To support the completion of accurate documentation, reports and records in relation to children, young people and families.
- To be available outside of traditional working patterns including evening and weekends to provide support to children, families and carers when it is needed.

Professional Accountabilities:

The post holder is required to contribute to the achievement of the Council objectives through:

Financial Management

Personal accountability for delivering services efficiently, effectively, within budget and to implement any approved savings and investment allocated to the service.

People Management

Engaging with People Management policies and processes

Equalities

Ensuring that all work is completed with a commitment to equality and anti-discriminatory practice, as a minimum to standards required by legislation.

Climate Change

Delivering energy conservation practices in line with the Council's climate change strategy.





Health and Safety

Ensuring a work environment that protects people's health and safety and that promotes welfare and which is in accordance with the Council's Health & Safety policy.

Safeguarding

Commitment to safeguarding and promoting the welfare of vulnerable groups.

The content of this Job Description and Person Specification will be reviewed on a regular basis.

Minimum Criteria for Disability Confident Scheme *	Criteria	Measured by
	Qualifications/Professional membership <ul style="list-style-type: none"> • Minimum standard of NVQ3 in respect of working with children and their families or equivalent 	A/I
	Knowledge and Experience <ul style="list-style-type: none"> • Experience of direct work with children, their families and carers in a statutory or voluntary agency which provides services to vulnerable children and their families • Experience in the use of IT including Microsoft packages • An understanding of child development and the effect of stress and trauma on child development. • An understanding of the key pieces of policy, guidance and legislation which govern children's social care. 	A/I A/I A/I A/I
 	Skills <ul style="list-style-type: none"> • Ability to effectively communicate with children, their families and carers • Ability to build relationships and deliver interventions to children, families and carers. • Ability to work effectively in conflict situations • Ability to use IT systems and to write a good standard of records. • Commitment and ability to demonstrate restorative approaches to working with Families and Children • Able to have unrestricted use of a car - designated essential car user 	A/I A/I A/I A/I A/I



If a disabled person meets the criteria indicated by the Disability Confident scheme symbol and provides evidence of this on their application form, they will be guaranteed an interview.

We are proud to display the **Disability Confidence Symbol**, which is a recognition given by Jobcentre plus to employers who agree to meet specific requirements regarding the recruitment, employment, retention and career development of disabled people.

If you need a copy of this information in large print, Braille, another language, on cassette or disc, please ask us by contacting
Shared Services on 01905 947446