

Adult Social Care Improvement Project Manager

Grade 10

Our Vision

An innovative, ambitious and sustainable county, where everyone has the opportunity to prosper, be healthy and happy.

Our Outcomes

We want everyone in Staffordshire to:

- Have access to more good jobs and share the benefit of economic growth
- Live in thriving and sustainable communities
- Be healthier and more independent for longer

Our Values

Our People Strategy sets out what we all need to do to make Staffordshire County Council a great place to work, where people are supported to develop, flourish and contribute to our ambitious plans. Our values are at the heart of the Strategy to ensure that the focus is on what is important to the organisation and the people it serves:

- Ambitious – We are ambitious for our communities and the people of Staffordshire
- Courageous – We recognise our challenges and are prepared to make courageous decisions
- Empowering – We empower and support our people by giving them the opportunity to do their jobs well.

About the Service

The structure for Health and Care provides a clear focus on 3 defined areas of work.

1. Public Health and Prevention

2. Adult Social Work and Safeguarding
3. Care Commissioning

This job plays a key role within the wider Adult Social Care and Safeguarding team with responsibility for ensuring the effective delivery of activity which supporting effective assessment & case management across all client groups, including those provided by Midlands Partnership University NHS Trust.

Reporting Relationships

Responsible to: ASC Improvement Programme manager

Responsible for: No direct reports

Key Accountabilities:

1. Supporting the development, design and delivery of change projects as part of the Health and Care Delivery Plan.
2. Work effectively to design and deliver change projects, that achieve measurable improvements in organisational performance, and stakeholder satisfaction.
3. Working collaboratively with senior colleagues to ensure a culture of high challenge and support and a values-led approach to change and transformation.
4. Work closely with the project leads to ensure our Health and Care principles are hard wired into project plans, leading to improved outcomes, and enhanced efficiently across Health and Care services.
5. Ensuring projects are well developed and managed including business case development, stakeholder management, risk management, resource planning and benefits realisation, resulting in the delivery of successful initiatives that meet strategic objectives and creating value for stakeholders.

6. Working closely with Finance colleagues to support the council in delivering the Health and Care's part of the Medium-Term Financial Strategy.
7. Supporting a dynamic and responsive approach to change and project management that embraces best practice with a strong focus on people, practitioners and cultural change.
8. Providing support to Commissioners and senior colleagues from across the directorate to translate priorities, shape commissioning strategies and draft Project Initiation Documents with clear outcomes, ensuring alignment with strategic outcomes and delivering impactful and measurable improvements across services .

Other Information

This post is designated as a casual car user.

Professional Accountabilities:

The post holder is required to contribute to the achievement of the Council objectives through:

Financial Management

Personal accountability for delivering services efficiently, effectively, within budget and to implement any approved savings and investment allocated to the service.

People Management

Engaging with People Management policies and processes

Equalities

Ensuring that all work is completed with a commitment to equality and anti-discriminatory practice, as a minimum to standards required by legislation.

Climate Change

Delivering energy conservation practices in line with the Council's climate change strategy.

Health and Safety

Ensuring a work environment that protects people's health and safety and that promotes welfare, and which is in accordance with the Council's Health & Safety policy.

Safeguarding

Commitment to safeguarding and promoting the welfare of vulnerable groups.





The content of this Job Description and Person Specification will be reviewed on a regular basis.

Person Specification

A = Assessed at Application

I = Assessed at Interview

T = Assessed through Test

Minimum Criteria for Disability Confident Scheme *	Criteria	Measured by
	Qualifications/Professional membership <ul style="list-style-type: none"> Project management or business change degree level qualification or equivalent experience 	A
 	Knowledge and Experience <ul style="list-style-type: none"> Experience of managing change projects within a complex environment, ideally within health and care sector. Experience of applying business design and project management principles to deliver change and transformation effectively, ideally within health and care sector. Understanding of the political context of service delivery and its challenges in the public sector. Experience of creating and maintaining effective and influential networks that work collaboratively to shape and deliver better outcomes. Intellectually curious and a proven track record of innovation and continuous improvement, bringing in new thinking from outside the organisation. Experience of transforming services to deliver better outcomes and services, ideally within health and care sector. Experience of supporting culture change and transformation, ideally within health and care sector. 	A/I
	Skills <ul style="list-style-type: none"> Developed communication skills and skilled at influencing and negotiating. Values led working style. Collaborative style and approach. 	A/I

	<ul style="list-style-type: none"> • Well-developed inter-personal skills that builds momentum and trust • A team player with a strong can-do attitude with a focus on delivery. • Passionate about designing and improving health and care services and the strategic role of local government in enabling people to achieve their full potential. 	
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*If a disabled person meets the criteria indicated by the Disability Confident scheme symbol and provides evidence of this on their application form, they will be guaranteed an interview.

We are proud to display the Disability Confidence Symbol, which is a recognition given by Job Centre Plus to employers who agree to meet specific requirements regarding the recruitment, employment, retention, and career development of disabled people.

If you need a copy of this information in large print, braille, another language on cassette or disc, please ask us by contacting
Talent & Resourcing Team 01785 278300